

**MINUTES of MEETING of AUDIT COMMITTEE held in the COUNCIL CHAMBER, KILMORY,
LOCHGILPHEAD
on WEDNESDAY, 31 MARCH 2004**

Present: Councillor Gary Mulvaney (Chair)

Councillor Donald MacMillan Councillor Elaine Robertson
Councillor John McAlpine

Attending: Nigel Stewart, Director of Corporate Services
Bruce West, Head of Strategic Finance

Apologies: Councillor John Tacchi

The Committee resolved in terms of Section 50A(4) of the Local Government (Scotland) Act 1973, to exclude the public for the following item of business on the grounds that it was likely to involve the disclosure of exempt information as defined in Paragraph 1 of Part 1 of Schedule 7A to the Local Government (Scotland) Act 1973.

1. AUDIT COMMITTEE: APPOINTMENT OF INDEPENDENT PERSONS

The Director of Corporate Services submitted the Terms of Reference of the Audit Committee for information together with expressions of interest which had been received. Before proceeding to consider these, the Committee agreed they would assess them against the following skills and attributes:-

- i. Ability to contribute to the Terms of Reference of the Audit Committee.
- ii. A demonstrable commitment to the ethos of public service.
- iii. Active citizenship demonstrating an ongoing commitment to the Argyll and Bute area.
- iv. The ability to assimilate a multitude of information, combined with clear thinking and common sense, to provide analytical skills to enable objective and fair decision taking.
- v. An empathetic approach to understanding issues which may have been brought before the Committee.
- vi. Communication skills to enable articulation of a constructive contribution to the work of the Committee.
- vii. Skills of negotiation, diplomacy and clear thinking to enable resolution of conflicting points of view and contentious issues.
- viii. A confidence in their own character and abilities and at the same time be capable of commanding the respect of others.
- ix. The ability to maintain a balanced and independent view and to support the Audit Committee's independent role.

Decision

1. Having considered the expressions of interest which had been received, the Committee agreed to invite the following to meet the Members of the Audit Committee in order to provide an opportunity for further discussion of the interests in being appointed as a member of the Committee:-

Mr S MacDonald
Mr R H McGilvray
Mr I M Ross
Mr C Valentine

2. That the Director of Corporate Services write to those persons who applied for consideration thanking them for their interest.

2. DATE FOR INTERVIEWS: NEXT MEETING

It was agreed that the next meeting of the Audit Committee would take place on Thursday 29 April 2004 at 9.30 am in the Members Room, Kilmory, Lochgilphead.